

22 May 2024

Dear Parents and Carers,

With the summer term upon us and the Year 11s finishing their qualifications in June, it presents us with the opportunity to change our school timetables to transition our students into their next phase of learning.

The reason for this is when students start back in September, the school often finds that students experience anxiety around the new timetable. Potterspurty Lodge School aims to alleviate as much anxiety around change as possible. The students will have already transitioned into their new timetables, and will hopefully have accepted and processed the change over the summer closure. This will ultimately lead to a successful start to the academic year, in September 2024.

Over the beginning of June, the school will start the process of changing timetables for students to gradually make the adjustments to new routines, structures and class teachers.

We will also be introducing vertical tutor groups. Vertical tutor groups are when students from different year groups, attend form time together. Vertical tutor groups allow for peer mentoring and for a more homogenised school environment. It will allow for greater integration of all years of the school and will ultimately lead to more harmonious environment that is conducive to learning.

Another change to the timetable will be the removal of enrichment on Friday afternoons for the whole school. The activities and rewards that the students select on Fridays will still happen, however they will take place at different points throughout the week.

Thank you once again for your continual support.

Yours sincerely,

A handwritten signature in black ink that reads "Ben Billington".

**Ben Billington**  
**Head of Education**